HEALTH & SAFETY POLICY
STATEMENT OF INTENT

Options Resourcing specialises in the following activities:

- The Recruitment and Supply of Temporary, Contract and Permanent Personnel, including the Provision of Managed Services.

Options Resourcing and the Board of Directors are fully committed to the continuous improvement of its Health and Safety performance using full compliance with legal requirements as the minimum benchmark. This is regarded as a benefit to the company, all employees, partners, customers, contractors and members of the public.

The guiding philosophy is that Health and Safety is an integral part of operational activities and the responsibility for its application rests firmly with line management. In addition, our employees and partners also have a duty to exercise discipline, together with a responsibility, to prevent injury to themselves and others affected by their work.

Options Resourcing will:

- Provide and maintain safe and healthy working conditions, taking account of relevant statutory requirements.
- Provide information, instruction, training and supervision to enable employees to perform their work safely.
- Make available all necessary safety devices and protective equipment and supervise their use.
- Promote a positive health and safety culture within the organisation by consulting and involving employees and partners and their representatives in health and safety decisions.

To achieve the high standard of Health and Safety demanded, a Safety Management System, which covers all activities has been developed and documented, in consultation with Employees, Partners and Managers, considering expert advice and current Health and Safety standards. This Safety Management System is based on risk assessments and contains identified control measures. Implementation is through the fulfilment of the defined management and employee responsibilities.

This Policy Statement sits as the guiding document to the Safety Management System and is communicated to all staff. Employees, Partners and Managers also receive training on their Health and Safety responsibilities, as part of their induction. In addition, the Health and Safety Policy Statement is made available to all interested parties on request.

The aims and objectives of the Safety Management System is to:

- Provide a safe place of work
- Minimise the risk of accidents
- Reduce the risk of injury to people
- Prevent damage to property or harm to the environment, and
- Improve the health of employees/partners

To ensure their continued effectiveness this Health and Safety Policy Statement and the Safety Management System are reviewed and updated on an ongoing basis.

AUTHORISED BY:

Mr. P. Ingram - CEO